OVING PARISH COUNCIL

Serving the settlements of Colworth, Drayton, Merston,
Oving & Shopwyke in the district of Chichester, West Sussex

Parish Clerk & RFO: Steve Trott, Oving Jubilee Hall, High Street, Oving, West Sussex, PO20 2DQ
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Draft Minutes of the Oving Parish Council finance meeting held on Thursday 22nd of October 2026 at the Jubilee Hall, Oving

Present - Cllr D. Marston, (Chair), Cllr M. Riddell, Cllr A. Hunt, Cllr M. McPhail and Cllr J. Matcham Also in attendance – Steve Trott, (Clerk & RFO), and one member of the public present.

The meeting started at 18.45.

1. Apologies – No apologies received. Not present - Cllr B. Hunt & Cllr Harding.
2. Declarations of interest – Cllr Marston in relation to the OJH, Cllr McPhail in relation to the ODN and Cllr Matcham in relation to the Shopwyke working group and the 116 Bus subsidy. No dispensations were requested.
3. A representative from the OJH, (the member of public in attendance), was invited to speak by the Chair : He did so on behalf of the hall in relation to the grant donated in previous years and for the continuity of the same. He highlighted that it is a PC asset, the largest in fact, and of benefit to the whole parish, the OJH was very open to inspection of facilities and finance. He explained the improvements for the hall since a finance and facilities manager had been employed part time, (10 hrs p.w.). Cllr Matcham raised several questions, which the hall representative answered openly and in full. He then left the meeting.
4. The budget was debated and revised item by item, a draft budget was formulated as attached, for further discussion at the November PC meeting. Cllr McPhail left the room when the ODN grant was discussed. Actions to follow are ;
   Clerk - 2 new bus shelters to be added to the insurance asset register. Payroll costs from Mulberry to be confirmed and compared to Smithe & Co of Chichester. Safety inspection of playground, rec & pump track outstanding. Write to Stephen Qigley in relation to any expected costs re the NP, and write to Cllr Harding re any expected outstanding costs in relation to the SID.
   Cllr Marston to confirm defibrillator maintenance costs.
5. Date of next meeting 19th November 6.45 pm.

The meeting finished at 21.03

Signed ..... Cllr D. Marston dated 19th November 2026